

Contact Details

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Key Qualification

Primary Role: *IT Tester*

Secondary Roles: *Editor, Programmer theorist*

General Skills Summary

Languages

- Czech (Native)
- English (Intermediate)
- German (Basic)

Business Areas IT, Office, Telecommunication, Sales,
Operating Systems Windows, Linux (User), Android (User)

Education

1997 – 2001 Smíchovská High Industrial School, Preslova 25, 15021 Praha 5
Computer science (Graduation)
2001 – 2002 SCHOLA COMENIANA spol. s r.o. Jindřišská 966/36, Praha 1
German language (post gradual intensive study)

Work Experience

Office

Administrative worker in Devkit s.r.o.

Administrative worker (**Homeoffice Area**) October 2021 – until now
Project: Call controller, **Used Tools:** Zohopeople, Teams, Notepad, Microsoftedge
Responsibilities:
Supervisor of investment calls with the company's clients - type of cooperation: home office part-time.

Programmer freelancer

Software Developer - tester (**IT Area**) June 2017 – until now
Projects: <http://github.com/tmavoocko>,
Used Tools:
C#, C++, Lua, JavaScript, Html, Css, Visual Studio, Zero Brain Studio, GitHub, Office Calc (Excel),
Fraps, Gimp (photoshop), Aseprite, Notepad, Web browser
Responsibilities:
Intensive self-study in object programming, (C #, Dotnet, Winform application) / Developing and testing with high focus on final quality of my software products / Weekly or monthly updates / Creating or closing tickets - tasks in GitHub / Creating tasks for editing features and behavior of my software products / Working under Agile Methodology / Daily usage of English.
External team member (programmer, IT tester, graphic -beginner) of my programmer friends on their projects - type of cooperation: home office.

IT Tester in Bohemia Interactive a.s

IT tester (**IT Area**) August 2016 – June 2017
Project: Day Z **Used Tools:** Day Z, Jira, Office Calc (Excel), Fraps, Gimp, Notepad,
Responsibilities:
Testing company software product by given assignment / Daily reports / Suggestions for editing features and behavior of company software product / Creating or closing tickets - tasks in JIRA / Working under SCRUM / Daily communication with other colleagues in English.

Armed STORE s.r.o. (largest Internet army shop in the country)

Web Copywriter - online teamwork (IT Area) December 2012 – January 2013
Project: Updating e shop items **Used Tools:** Kompozer, Photoshop (Gimp), Excel, Web browser
Responsibilities: Reference is available
External worker / Translation of short labels from English to Czech / Editing and reformatting images / Creating labels in HTML / Adding the correct technical parameters

Back office Manager Česká pošta, s.p. August 2011 – November 2011
(A.S. Area)
Project: Registration of letters **Used Tools:** Linux(User), Postal(internal register), Excel (formulas)
Specialties: Independent developing interactive PC-tables for the letters evidence
Responsibilities:
Zero error-tolerance position with personal liability for financial losses / Acceptance of returning registered letters and accuracy verification / Data entry – registered letter check – in / Supervision of 18 postman's daily documentation – with responsibility for cash of the delivered bills / Processing of internal post office documentation / Creation of daily back office statistics

Assistant Abacus s. r. o. May 2000 – June 2000
(Office Area)
Project: Geodetic office assistant **Used Tools:** Word, Excel (formulas), Outlook, Web browser
Specialties: Independent developing interactive PC-tables for the letters evidence Reference is available
Responsibilities:
Gaining new contracts – the reception / Responsibility for business correspondence / Billing documents for accounting / Billing documents for customers

Services

Tea room and Cafe Siva s. r. o.
Head of retail (Sales Area) June 2012 – June 2016 (All So in March 2006 – November 2008 & July 2003 – February 2004)
Project: Customer service **Used Tools:** QPos (accounting program), Excel (formulas)
Responsibilities:
Documents for accountancy / Substantive responsibility for profits / Operation and communications with customers (over the phone) & advisory service - both cz / eng / Inventory& documentation / Handling orders and complaints, communicating with store

Commercial Sales Assistant Sportswear Draps s. r. o. June 2010 – December 2010
(Sales Area)
Project: Customer service **Used Tools:** Cash register
Specialties: Independent developing interactive PC-tables for the Merchandise evidence
Responsibilities:
Documents for accountancy / Personal liability for transportation of cash / Substantive responsibility for profits / Management assistants (4 people), control of obligations colleagues, organizations working shifts / Customer service (over the phone) & advisory service - both (cz & eng) / Business correspondence / Inventory& documentation / Handling orders and complaints, communicating with store

Operator Training Publishing Verlag Dashofer. a.s. March 2010 – April 2010
(Sales Area)
Project: Customer service **Used Tools:** Outlook, Inner database, phone
Responsibilities:
Communication with customers over the phone, advisory service, also in English / Updating data, inserting into the database / Active phone sale of literature

Operating instructor Dhaba s. r. o. January 2009 – September 2009
(Sales Area)
Project: Customer service **Used Tools:** Cash register
Responsibilities:
Documents for accountancy / Substantive responsibility for profits / Customer service - (cz & eng) / Evening deadline, responsibility for cash register, ordering / Inventory& documentation / shift manager & risk management for colleagues / Monitoring the quality of service, cleanliness and neatness of space

Shopgirl - Waitress Tea room Formosa s. r. o. March 2004 – January 2006
(Sales Area)
Project: Customer service **Used Tools:** Physical safe
Responsibilities:

Documents for accountancy / Substantive responsibility for profits / Inventory & documentation / Customer service (over the phone) & advisory service – both (cz & eng) / Handling orders and complaints, communicating with store / Customer service, preparation of drinks and meals

Personal Projects

Software development, Web designer

Lead Programmer, Webpage redactor (IT Area)

June 2020 – June 2020

Topics: JavaScript, Html, Css Webgraphic designer / Design / GTD

Project: Rychl štafle - Web presentation of painter services

Target:

Gaining deeper knowledge about programmer, designer skills and experiences generally.

Used Tools:

OS: Windows 10

Soft: Webnode, Gimp – photoshop, Visual studio 2019, JavaScript, Html,css

Method: GTD Method

Type of cooperation: home office

Released: **June 2020**

Software development, Web designer

Lead Programmer, Webpage redactor (IT Area)

March 2020 – May 2020

Topics: JavaScript, Html, Css Webgraphic designer / Design / GTD

Project: Zlofireshow - Web presentation of art group – fire performers

Target:

Gaining deeper knowledge about programmer, designer skills and experiences generally.

Used Tools:

OS: Windows 10

Soft: Webnode, Gimp – photoshop, Visual studio 2019, JavaScript, Html, css

Method: GTD Method

Type of cooperation: home office

Released: **May 2020**

Software development, Web designer

Lead Programmer, Webpage redactor (IT Area)

January 2020 – January 2020

Topics: JavaScript, Html, Css Webgraphic designer / Design / GTD

Project: Malmasáže - Web presentation of massage therapies

Target:

Gaining deeper knowledge about programmer, designer skills and experiences generally.

Used Tools:

Test space – **automatic form filler** (= ready, in waiting for approval of the project sponsor)

OS: Windows 10

Soft: Webnode, Gimp – photoshop, Visual studio 2019, JavaScript, Html,css

Method: GTD Method

Type of cooperation: home office

Released: **January 2020**

Software development-WebApi (single page appi)

Programmer, Tester (IT Area)

September 2019 – until now

Topics: C#, JavaScript, Html, Css / WebApi / GTD

Project: WarehouseDB - webappi

Private company application (for company “Dantik”) - api presentation is not and will be not available.

Target:

Gaining deeper knowledge about programmer skills and experiences in a web api field generally.

Used Tools:

OS: Windows 10

Soft: Aseprite, Gimp - photoshop, Visual studio 2019,

Method: GTD Method

Type of cooperation: home office

Released: **March 2020**

Software development

Lead Programmer, Lead Designer, Project Manager (IT Area)

November 2018 – September 2019

Topics: C# / TaskManager / GTD

Project: Dayman

TaskManager Private repository

Dayman is offline task manager for personal or company projects. Contains support for creating / using accounts and very simple database, of colleagues / assistants for each created file individual...

C# Other licence

Target:

Gaining deeper knowledge about programmer skills and experiences generally.

Used Tools:

OS: Windows 7/10

Soft: Aseprite, Gimp - photoshop, Visual studio 2017

Method: GTD Method

Type of cooperation: **home office**

last release: 28.9.2019 "TskManag v.1.14.7-hotfix.exe" is fully working, contains 50% of all originally planed functions.

Estimated time of next release: **stopped**

Sources: Git, Jira, Easyproject, Googlekeep, Clockify, Exchange rate checker, Tension of Darkness

Web designer

Webpage redactor (IT Area)

September 2018 – October 2018

Topics: **Webgraphic designer / Design / GTD**

Project: **Kloboučník Salieri** - Web presentation of hand made hats

Target:

Gaining deeper knowledge about designer skills and experiences generally.

Used Tools:

OS: Windows 7/10

Soft: Webnode, Gimp - photoshop,

Method: GTD Method

Type of cooperation: **home office**

Released: **October 2018**